

Information for Community Parents

Nursery Fees

Fees are payable by direct debit and will be taken from your designated account on the 15th of each month. You will receive an itemised invoice which will be forwarded to you by the college finance department. This will include details of the sessions booked, meals, snacks, late fines and any additional sessions that have been used. Food costs are made in arrears.

Community fees September 2018 to August 2019

	Half day 8.00 to 1.00 or 1.00 to 6pm	Full day 8.00 to 6pm	Extra hour subject to availability
0 – 3 year olds	£30.00	£55.00	£5.50
3 – 5 year olds	£24.00	£44.00	£4.40

Food Charges

Breakfast 30p

Lunch £2.50 – (Two course hot lunch)

Snacks 60p each

Birthday cake £3.50

Absence from Nursery

As a community user of the nursery you will be contracted to pay for 51 weeks per year with the exception of your annual leave entitlement, until you give notice on your place.

Full fees are payable for all sessions booked.

In the event of your child being absent from nursery full fees are payable.

One months written notice is required if you intend to permanently remove your child from any session.

You will not be charged for any days that nursery is closed.

Annual Leave from Nursery – Community user

As a community user you will be given an annual leave entitlement until your child receives government funding. These are days when you can take your child out of nursery without having to pay the fee.

The number of days you are entitled to will depend on how many sessions a week your child attends nursery.

Full fees will be charged for any additional leave taken.

Please can we have one month's notice of leave dates so that your invoice can be amended accordingly.

Early Years Funding

We are registered with OFSTED therefore provide an early year's curriculum for all children.

We are able to offer eligible children either 15 or 30 hours funded childcare per week.

All 3 year olds are eligible for funding from the term after their 3rd birthday in accordance with national guidelines.

If your sessions booked exceed the funded hours, you will be charged in full for these additional hours.

Two Year Funding

If you meet the criteria your child may be eligible to receive 15 hours funded Childcare.

To find out if you are eligible, please visit www.norfolk.gov.uk/take2