



# Norfolk Teacher Training Centre

Prospectus 23/24



# Contents

<b>Director's Welcome</b>	<b>1</b>	<b>The Application Process</b>	<b>31</b>
About NTTC		How to Apply	
The Provenance of City College Norwich		Interviews	
Routes to QTS		Pre - Enrollment Evenings and Workshops	
Entry Requirements		Subject Knowledge Enhancement	
Qualified Teacher Status			
<b>Primary Teacher Training Programme</b>	<b>9</b>	<b>On the Course</b>	<b>39</b>
Course Structure and Overview		Induction Programme	
Assessment		Placements	
Curriculum Knowledge Development		Professional Practice Portfolio (PPP)	
Primary Partnership Schools		Learning Conferences	
		Enhancement Opportunities	
<b>Secondary Teacher Training Programme</b>	<b>17</b>	<b>Assessment Only</b>	<b>47</b>
Course Structure and Overview		Is it Suitable for You?	
Assessment		Requirements	
Subject Knowledge Development		Course Structure	
Secondary Subjects			
Secondary Partnership Schools			
<b>Post Graduate Teacher Apprenticeship (PGTA) Programme (Primary and Secondary)</b>	<b>25</b>	<b>Testimonials</b>	<b>51</b>
Course Structure and Overview		Quotes from our mentors	
Assessment		I describe my time at NTTC as...	





## Director's Welcome

### Welcome to the Norfolk Teacher Training Centre, part of City College Norwich.

We are delighted that you are considering training as a teacher, possibly one of the most rewarding and stimulating careers. We hope that the information in this prospectus will help answer some of the questions you may have and give you a good flavour for the style and format of our course.

The teacher training year is unique! By successfully gaining a place on a teacher training course, you will be following a professional development programme which leads directly to a career in which you will be changing lives. Therefore, we believe that you need a special mixture of teaching experience, skills based training,

on-the-job coaching and classroom research all supported in a nurturing environment.

So please take time to ensure that all your questions are fully answered, either through this prospectus, through our website or our support and advice professionals, here at City College Norwich.

We hope you find planning your career development a stimulating and rewarding exercise and we look forward to meeting you soon.

**Jacqui Waring**  
Director of Norfolk Teacher  
Training Centre





# About NTTC

**Norfolk Teacher Training Centre (NTTC) offers a one year post graduate teacher training course accredited by the Department for Education (DfE).**

Norfolk Teacher Training Centre (NTTC) is a leading teacher training provider with an outstanding reputation.

Established in 2014, the number of trainee teachers on our programme has grown year-on-year, and over 240 teachers have graduated from NTTC and entered the profession since we began.

Everything we do is about training outstanding teachers. We are dedicated to you and your future in this dynamic and rewarding profession.

We believe that you should be at the centre of your own teacher training programme, so we provide you with as much choice as possible over your course design and placement schools.

We are known for our flexibility and this is because we have a proven track record in delivering bespoke programmes for our trainees which lead to outstanding success.

We work with over 55 partnership schools, academies and colleges, and on our programme, you will spend most of the time teaching in a school rather than studying in a classroom.



# The Provenance of NTTC at City College Norwich

**NTTC is proud to be part of City College Norwich (CCN) and it’s history of over 125 years of facilitating courses and training opportunities for the County and wider Region.**

City College Norwich holds NTTC’s accreditation to run programs leading to QTS and is pivotal to the way in which we govern our centre. All NTTC trainees are enrolled as students of Higher Education with City College Norwich.

City College Norwich’s outstanding and vibrant campus, where the majority of our

Professional Development Programme takes place, has fantastic facilities and resources which you will have access to as an NTTC trainee.

Furthermore, City College Norwich offers a wealth of student services from childcare facilities to health & wellbeing support and its own Students’ Union.

# Routes to QTS

## What teacher training courses do you offer?

At the NTTC, we offer three teacher training courses leading to QTS. The table below shows the type of courses that we offer. All three routes are available for individuals looking to train in Primary or Secondary.

Course	Ideal Candidates	Course Fees	Bursaries	More information
School-Direct Fee Funded	Individuals with limited experience but an enthusiasm for working with young children in their chosen specialism.	£9,000.	Some bursaries available depending on subject.	Page 7
Post Graduate Teacher Apprentice (PGTA)	Individuals with experience of working in schools and have secured employment with an employer able to support them through the programme.	There are no course fees for the individual as their employer will be responsible for covering these.	None Available but individuals are paid a salary.	Page 27
Assessment Only	Individuals in employment with two or more years teaching experience in a minimum of two schools.	£2,500 plus additional expenses if deemed necessary.	None Available.	Page 48



# Entry Requirements

## What qualifications will I need ?

To apply for teacher training with NTTC you will be required to hold a UK honours degree, preferably a 2:2 or higher.

You must have a GCSE grade C/4 equivalent in English and Maths for Secondary and in addition a Science GCSE grade C/4 for Primary.

For overseas qualifications, you will need to seek formal confirmation from the National Recognition Information Centre, ENIC [www.enic.org.uk](http://www.enic.org.uk), that your qualifications are equivalent to those offered in the UK before you are interviewed.

We are able to facilitate equivalency testing for successful candidates who do not hold the correct GCSE qualifications.

However, as important as your qualifications are your experience of working with young people, your enthusiasm for teaching and being able to demonstrating a commitment to teaching.



# Qualified Teacher Status

## What will I get at the end of my training?

Our school based courses are ideal for anyone who has a passion for teaching and who wants a substantial element of classroom experience as part of their training. It is the most practical way to gain Qualified Teacher Status (QTS).

On completion of the course, successful trainees will have QTS enabling them to work as a teacher in maintained or non-maintained schools in England and Wales.

At the end of your training, you will also have a depth of experience of working with young children in a variety of settings giving you the skills to teach in any school and academy.

Your school based experience will be underpinned by a professional development programme through which you will develop the knowledge, skills and understanding needed for the teaching profession, along with the key issues which shape educational provision for young people.

Our courses give trainees a good foundation on which to build their teaching career. Not only do we support trainees through their training, but help them to prepare for their Early Career Teaching years (ECT) by providing expert advice and insight to the profession.





# Primary Teacher Training Programme



# Course Overview

**On this course you will learn how to develop your subject knowledge in the context of the Primary Curriculum, within your chosen age phase.**

We will support you as you explore ways of translating your subject knowledge into effective and engaging learning activities. Throughout your training year you will encounter and explore different methods for using your knowledge and enthusiasm in order to grow into a teacher whose work inspires young minds.

We will involve you in developing your own understanding of the structure of the Primary Curriculum, and you will learn how to use this as the basis from which to build consistently strong lessons. You will learn the craft of lesson planning, creating learning-centred activities alongside a clear vision for how young minds learn. You will be supported in learning how to assess pupil progress and how to use the results of your assessments in order to refine your lessons. All our programmes help trainee teachers to channel their enthusiasm for their age phase specialism into lessons which are grounded in key principles of the curriculum and a commitment to see pupils achieve.

You will explore how data is used in education to monitor and plan for progress.

Importantly, you will also come to share our vision of how Primary teaching contributes to the development of young learners and prepares them for their schooling ahead. As with all our programmes, you will learn a range of strategies for promoting and securing excellent behaviours for learning which have achievement and self-confidence at their core.

Throughout the programme, you will be supported by your mentor who will be a Primary specialist who understands your needs and with whom you can work in partnership to ensure you have a fantastic and fulfilling year.

All trainees will gain experience teaching Year 1 and 2 and either Year 3 - 6 or Reception.

# Course Structure

**Our one-year programme is based on the 37-week academic year.**



**As part of your programme, you will receive:**

- A minimum of 120 days in the classroom gaining practical experience and skills supported by your school based mentor. This will involve learning the curriculum, lesson observation, team teaching, solo teaching and learning support across at least two key stages.
- You will gain experience in at least 2 of our partner schools, to gain confidence in teaching across a range of settings and Key Stages.
- A Professional Development Programme which includes training days at CCN, learning conferences, subject knowledge development days and portfolio preparation days.
- Typically, you will spend 4 days per week in school and 1 day per week at college.



# Assessment

To successfully complete the course, you will be required to:

- Demonstrate that you have covered the NTTC Curriculum and at the end of the year have met the Teachers' Standards as part of the Professional Development Programme.
- Keep a Professional Practice Portfolio providing evidence of personal progress throughout your programme. The portfolio should also contain reflection on academic issues and reading of relevant published educational research (more about this in the Professional Practice Portfolio section).
- Complete two assignments connecting your school based experience within the context of pedagogical research. One in a written essay format and the other a research based presentation.
- Participate fully in the life of your placement schools, keeping a record of your progressive teaching experiences and evidence through a reflective journal.



# Curriculum Knowledge Development

To help develop a deeper understanding and confidence in all areas of the curriculum you will take part in our subject knowledge development programme.

- Throughout the programme, you will have dedicated time to explore and expand your knowledge in each of the 11 subject areas covered in the Primary Curriculum.
- We provide an additional 6 days to focus on subject knowledge development alongside the development of your teaching skills.
- The days are run by practicing experts from within our partnership who currently teach within the Primary setting and are therefore perfectly qualified to support you.
- Throughout your school placements, we will support you fully in ensuring that your subject knowledge is continuously improving and helping you to become a more effective teacher.





# Primary Partnership Schools

At NTTC our Primary Partnership Schools is continuously growing, with over 40 currently partnered with us.

A fundamental course requirement is that you must complete at least two contrasting school placements, with a minimum placement time of one academic term in each.

We are fully committed to placing trainees with mentors who we know will be able to support them best throughout their training. Choosing the right placement school for you is important and we also take into consideration your past experiences and knowledge.

## Our Primary Partner Schools currently include:

- All Saints Lessingham
- Attleborough Primary School
- Blofield Primary School
- Brooke Voluntary Controlled C of E Primary School
- Caister Junior School
- Cecil Gowing Infant School
- Chapel Break Infant School
- Diss Church of England Junior Academy
- Docking C of E Primary Academy andNursery
- Drake Primary School, Thetford
- Eastgate Academy
- Edith Cavell Academy & Nursery
- Fairsted Community Primary School
- Falcon Junior School
- Fred Nicholson School
- Gaywood Primary School
- Heartwood CE VC Primary and Nursery School
- Highgate Infant School
- Hingham Primary School
- Horning Primary School
- Kinsale Junior School
- Lakenham Primary School and Nursery
- Moorlands church of England Academy
- Mulbarton Primary School
- Mundesley Infant School
- Nelson Infant School
- Old Buckenham Primary School
- Queen’s Hill Academy
- Queens Way Infant School
- Rollesby Primary School and Nursery
- Sheringham Woodfields School
- Spooner Row Primary School
- Sporle C of E Primary Academy
- St Clements Hill Primary Academy
- St Mary’s Community Primary School
- Stalham Academy
- The Parkside School
- The Stables Independent School
- Town Close House Preparatory School
- West Lynn Primary Academy
- West Walton Primary School
- Westwood Primary School.





# Secondary Teacher Training Programme

# Course Overview

On this course you will learn how to develop your knowledge of your chosen subject within the context of the Secondary curriculum, from 11 – 14 years to 16 – 19 years.

We will support you as you explore ways of translating your subject knowledge into effective and engaging learning activities. Throughout your training year you will encounter and explore different methods for using your knowledge and enthusiasm in order to grow into a teacher whose work inspires young minds.

Our high quality Curriculum links closely to the core content framework which is the minimum entitlement for trainees. We will involve you in developing your own understanding of the structure of the Secondary curriculum, and you will learn how to use this as the basis from which to build consistently strong lessons. You will learn the craft of lesson planning, creating learning-centred activities alongside a clear vision for how young minds learn. You will be supported in learning how to assess pupil progress and how to use the results of your assessments in order to refine your lessons. All our programmes help trainee teachers to channel their enthusiasm for their subject specialism into lessons which are

grounded in key principles of the curriculum and a commitment to see pupils achieve. You will explore how data is used in education to monitor and plan for progress.

In addition you will learn how different examination boards structure their GCSE and A level papers, develop an understanding of how these are marked and model your own teaching to prepare pupils for the rigours of exams. Importantly, you will also come to share our vision of how your subject contributes to the whole curriculum and have opportunities to explore cross curricular links working with colleagues.

As with all our programmes, you will learn a range of strategies for promoting and securing excellent behaviours for learning which have achievement and self-confidence at their core.

The programme provides you with constant opportunities to reflect on your professional practice and to acquire a depth of professional understanding of teaching, learning and assessment.

# Course Structure

Our one year programme is based on the 37 week academic year.

As part of your programme, you will receive:

- At least 120 days in the classroom gaining practical experience and skills supported by your school based mentor. This will involve subject knowledge, lesson observation, team teaching, solo-teaching and learning support across at least two key stages.
- You will gain experience in at least 2 schools within the partnership based upon academic subject.
- Follow a Professional Development Programme run at college, typically once per week. This will be a mixture of professional development training sessions, conferences and opportunities to engage with other Partner Schools and sixth form providers.
- Throughout the programme you will receive training in enhancing your subject knowledge and ensuring that you know how to use your knowledge to teach lively, accurate and successful lessons in schools.





# Assessment

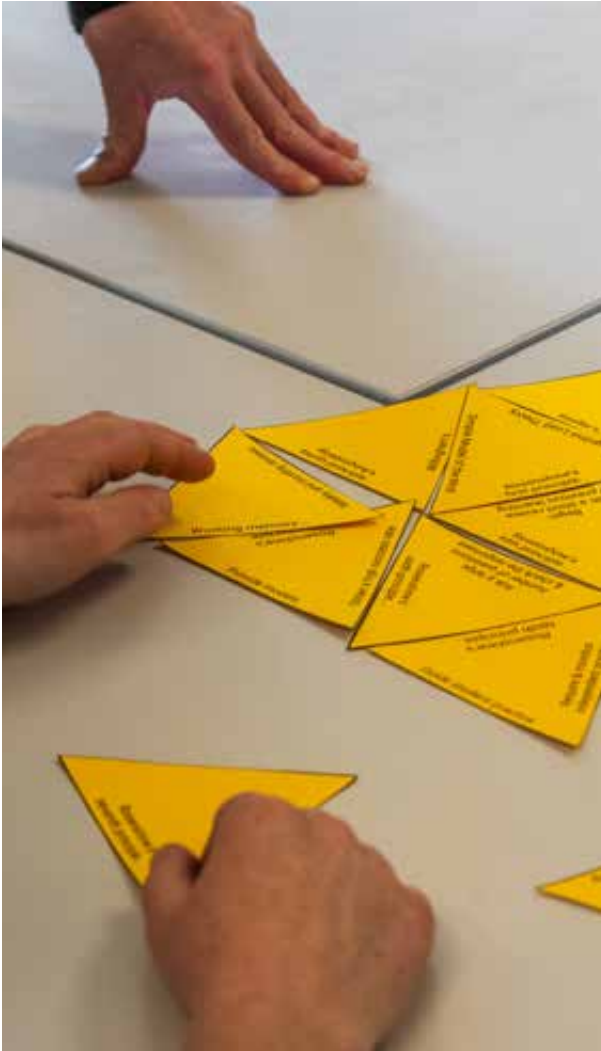
To successfully complete the course, you will be required to:

- Demonstrate that you have covered the NTTC Curriculum and at the end of the year met the Teachers' Standards as part of the Professional Development Programme.
  - Keep a Professional Practice Portfolio providing evidence of personal progress throughout your programme. The portfolio should also contain reflection on academic issues and reading of relevant published educational research
- (more about this in the Professional Practice Portfolio section).
- Complete two assignments, one in a written essay format and the other a research based presentation.
  - Participate fully in the life of your placement schools, keeping a record of your progressive teaching experiences and evidence through a reflective journal.



# Subject Knowledge Development

Your subject knowledge development must take centre stage throughout your training.



This is why at the NTTC, in addition to your course leaders and school-based mentors, you will also have access to our pool of 'Go-To' subject specialists.

These are practicing experts from within our partnership who currently teach your subject in an 11-18 setting and are therefore perfectly qualified to support you.

Throughout the course, you will have two Subject 'Go-To' Specialists, one for the Autumn term and a second for the Spring term. They will offer you support solely with the purpose of developing your subject knowledge. You will be able to draw upon a wealth of different specialists who can offer a wide range of support in your subject area.

You will be guided through a simple process to enhance your subject knowledge alongside the development of your teaching skills. We will support you fully in ensuring that your subject knowledge is continuously improving, and helping you to become a more effective teacher.

# Secondary Subjects

As part of your training programme you will need to pick which subject you are interested in teaching.

We offer Secondary teacher training in the following subjects:

- Art and Design
- Biology
- Business Studies
- Chemistry
- Citizenship
- Classics
- Computing
- Design and Technology, including Textiles and Food Technology
- Drama
- English
- Geography
- History
- Mathematics
- Modern Languages
- Music
- Physical Education
- Physics
- Religious Studies
- Social Sciences



# Secondary Partnership Schools

At NTTC we work with over 30 partner schools and colleges in the region.

A fundamental course requirement is that you must complete at least two contrasting school placements, with a minimum placement time of one academic term in each. We are fully committed to placing trainees with mentors who we know will be able to support them best throughout their training.

- Acle Academy
- Alderman Peel High School
- Attleborough Academy
- Aylsham High School
- Benjamin Britten Academy
- Breckland School
- Broadland High Ormiston Academy
- Caister Academy
- City Academy Norwich
- City of Norwich School
- Cliff Park Ormiston Academy
- Dereham Neatherd High School
- Flegg High Ormiston Academy
- Hartismere School
- Hellesdon High School
- King Edward VII Academy
- Lynn Grove Academy
- Marshland High School
- Mildenhall College Academy
- Old Buckenham High School
- Open Academy
- Ormiston Denes Academy
- Ormiston Victory Academy
- Reepham High School
- Sheringham High School
- Sir John Leman High School
- Smithdon High School
- Springwood High School
- The Nicolas Hammond Academy
- Thomas Mills High School
- Wymondham College
- Wymondham High Academy





# Postgraduate Teaching Apprenticeship for Primary and Secondary



# Course Overview and Structure

**Our Postgraduate Teaching Apprenticeship, for Primary or Secondary, will take a minimum of 15 months to complete.**

The Postgraduate Teaching Apprenticeships (PGTA) programme provides an employment-based route leading to the award of Qualified Teacher Status (QTS) and Apprenticeship Teacher Standard Level 6. The entry requirements for PGTA programmes are exactly the same as all graduate teacher training routes, however the PGTA is specifically suited to those who already have strong experience working with children in the age range for which they wish to teach and have secured an employer who is able to support them for the duration of their training.

**As part of your programme, you will:**

- Spend 80% of your time in the classroom gaining practical experience and skills supported by your school based mentor. This will involve subject knowledge, lesson observation, team teaching, solo teaching and learning support. Apprentices will follow the same PD programme as our School-Direct cohorts.
- 8 hours of your week will be spent off the job training back at CCN. This is largely provided by following the same PD programme as our school direct trainees at college, but can include other training based at your school.
- Need to gain experience of working in a contrasting school. This placement will last around half a term and we will work with you and your employer to secure a suitable second placement.





## Assessment

**You will be assessed to gain QTS in the same way as the School-Direct route.**

**To successfully complete the course you will need to:**

- Demonstrate that you have covered the NTTC Curriculum and at the end of the year met the Teachers' Standards as part of the Professional Development Programme.
- Keep a Professional Practice Portfolio providing evidence of personal progress throughout your programme. The portfolio should also contain reflection on academic issues and reading of relevant published educational research (more about this in the Professional Practice Portfolio section).
- Complete two written assignments and one presented as a Viva, connecting your school based experience within context of pedagogical research.
- Participate fully in the life of your placement schools, keeping a record of your progressive teaching experiences and evidence through a reflective journal.

**In addition, as part of the Apprenticeship course you will follow an End Point Assessment (EPA).**

Once you have completed the majority of your training and achieved QTS, you will then complete your EPA, in agreement with your employer. The EPA involves a formal observation and professional discussion conducted by an external assessor. This final assessment shows successful completion of your apprenticeship.

### **Lead Schools For PGTA**

- Sheringham High School

We are delighted to be working closely with our Lead Schools to ensure that our provision is of the highest quality.



# The Application Process





# How To Apply

All applications for our year-long training courses must go through APPLY. Please visit [www.apply-for-teacher-training.service.gov.uk](http://www.apply-for-teacher-training.service.gov.uk). We suggest in the first instance you visit [www.norfolkttc.org.uk](http://www.norfolkttc.org.uk) and register your interest with us.

Apply usually opens at the beginning of October for the following September intake. Applications can be made to the Norfolk Teacher Training Centre (provider code N43), and for Primary or our Secondary Apprenticeship courses, with Wensum Junior Partnership (provider code 8H6). However, applying via our lead school does not necessarily mean that you are committed to conducting your training with them.

The 'Help' section in the online application service and useful how-to videos can be found on the Get into Teaching YouTube channel.

## Personal Statements

A good personal statement makes your application stand out, clearly demonstrates your passion for teaching and shows off your skills and experience. We have read hundreds of personal statements and here is our top 5 tips on how to write a personal statement:

1. Start with your most recent/relevant work or voluntary experiences and skills developed, then work backwards from there.
2. Clearly demonstrate your passion for teaching – make sure to include clear motivations for wanting to train to become a teacher.
3. Don't miss anything relevant out – if you have voluntary experience, make sure to list this in the job history section of the form.
4. Give examples – when writing about your skills and experience, give examples of these, how you have used them and how they relate to teaching.
5. Proof it! Make sure you proof read your statement before submitting, it's easy to miss something. Getting someone else to read your statement can also be beneficial. Please make sure that you ask your referee to include in their reference a statement that they 'know of no reason why you should not work with children.'

# Interviews

## How we select our trainees

Interviews will be held at either our base in City College Norwich or one of our Partner Schools and will involve candidates in a full day of activities designed to test suitability to teach.

Candidates will be asked to take part in a series of exercises, group tasks and have a one to one interview. You will receive a brief from us so you know what to prepare for your interview. We strongly believe that interviews should be a two-way process, so we aim to give you as much information on NTTC as possible and answer the questions we know you will have.

Interviews are usually conducted in small groups so that you can meet other candidates and share your experiences.

We are always mindful that you are applying for a place on a course, not a job and therefore we want to see your potential and how you can benefit from our programme.

In addition to your qualifications, we will also complete a satisfactory Enhanced Disclosure and Barring Service check before commencing training. We will also check you against the Children's Barred List.

### Covid 19

If we are unable to carry out interview face to face, we will interview you virtually. Once your application is complete, we will invite you to interview. You will be asked to complete a task which should last a maximum of 10 minutes. We will then ask you questions and score these against our criteria. We will let you know within 48 hours of our decision, pending satisfactory references and any other conditions.

# Pre-Enrollment Evenings & Workshops

**We know that for some, it can seem like a long time between accepting your teacher training offer and starting the course. This is why at NTTC we provide all candidates who have accepted an offer from us with a programme of pre-course events.**

These workshops usually run between May and the end of the academic year in July. These events are entirely optional and there is no need for you to attend if you do not wish. They will however give you an opportunity to meet with your fellow trainees on the course, ask questions and ensure that you feel comfortably ready for the start of your programme.

As well as preparing you for our Induction Programme at the start of the course, these events also cover some of the practical issues, such as applying for student finance and securing your Disclosure and Barring Service (DBS) check.

Furthermore, we provide you with useful subject resources and teaching reading lists which you can use to start your pre-course preparations.

One of the most important workshops in this programme is the event in which we talk about school placements. We understand that many people will have questions and views on where they might be placed during their training.

You will also have the opportunity to meet some of our current trainees at these events and be able to ask them questions about their training experience.

If for any reason you are unable to attend these events, do not worry. We will always find a way to ensure that you are well prepared for your teacher training programme with NTTC.

If we are unable to run these events at CCN, we will invite you to online webinars which will cover the content of our workshops.





# Subject Knowledge Enhancement

For some subjects, we encourage you to complete a government supported online Subject Knowledge Enhancement (SKE) course, prior to enrolment with us here at NTTC.

SKE courses are for those who either have a degree which is not wholly related to the subject they are applying to teach, or who lack confidence in their subject knowledge. They vary in length depending on the subject but typically last for 8, 12 or 16 weeks, and can overlap with the training year, continuing to help develop the subject content and skills knowledge required to teach and subject effectively.

Funded SKE courses are currently offered in the following subjects: Biology, Chemistry, Computing, Design and Technology, English, Languages, Maths, Physics, Religious Studies and Primary Maths. Other subjects may be available but are self-funded.

Even if your subject knowledge is good, we encourage you to consider investing the time in completing an SKE course. They can give you a valuable insight into curriculum developments, how to make your subject accessible to young learners and build confidence by reassuring you that your



subject knowledge is of a high standard. Bursaries are available to fund these courses and NTTC will help you with the application process, for both the course and any bursary available.





# On the Course





# Induction Programme

**Your induction programme is one of our favourite times of the year, and we hope it will be yours too! As a school based route into teaching, you will be in your first placement school from very early on in the academic year. So before you arrive for your first day at school, you need to feel informed and confident about what you need to achieve.**

At NTTC, we have designed an induction programme in which you spend the first week of your training at our base in City College Norwich. During induction we start to explore some of the fundamental skills of teaching, and discuss how current educational research supports what teachers should be doing in the classroom. It is essential that your training is evidence based, but also that it reflects the realities of working in schools. As well as our course leaders, experienced serving teachers in our partner schools are involved in induction too.

Induction is also a time for you to ensure that you are fully aware of the formal requirements of the course. You can expect to be guided and supported through the process of what you need to submit and when in order to be successful on our programme.



Induction is a great way to acclimatise yourself with your new course and importantly to meet the colleagues you will be working with throughout the year ahead. Together, we will make sure that you are well prepared for your first day in school.

# Placements

**Each Trainee will complete a minimum of two school placements throughout their training year.**

The most important person throughout your training year is your mentor. They will be your go-to person whilst on placement and will support and guide you through your training. Mentors are fully qualified and dedicated school teachers who specialise in your chosen subject/ age phase.

We arrange placements for all our school-direct trainees and second school experience for apprentices. Finding a placement school suitable to your development and areas of interest is our priority. We also have to consider two placements that are contrasting in some way and that can offer you a varied experience.

Individuals will know their first placement school before the course commences in September, to allow time for you to visit the school and meet with your department.

Trainees are in schools right from the beginning of the year, after a week's course induction at CCN.

This allows trainees to fully experience how schools run, especially at the start of a new academic year. Trainees have really appreciated being part of their placement school at such an early stage and are recognised as another member of staff instantly.



# Professional Practice Portfolio (PPP)

**Each trainee will be required to keep a Portfolio of Professional Practice (PPP) in which they must collect evidence of progress against the Teacher's Standards. The PPP will be at the heart of each trainee's progress log throughout the course and will also provide evidence of achievement against the Teachers' Standards.**

It will be the trainee's responsibility to maintain their electronic PPP and to ensure that it is available for all meetings with School Based Mentors and NTTC.

The PPP must show that the trainee has covered the NTTC Curriculum. It must also show evidence that the Teacher's Standards have been met, as well as the Secretary of State's criteria for Initial Teacher Training. Our aspiration is for all trainees to show that they are making sufficient progress to indicate that they are likely to meet Ofsted's criteria for at least Good in their personal teaching and learning.

Alongside meeting these standards, the PPP should also contain evidence showing that the Trainee is developing a thoughtful, reflective and self-critical approach to their



professional practice. Throughout the year, there are 4 days set aside for trainees to focus on their PPPs



# Learning Conferences

Each term, NTTC facilitates a two day learning conference focusing on national priorities

Getting to grips with the fast moving and often fast changing pace of educational issues is a challenge none of us should underestimate. This is why in the Autumn and Spring terms NTTC hosts a two day conference which forms an integral part of our training programme. Our conferences provide an opportunity to explore national priorities in education and are often hosted at our partner schools. Over the course of the year, this gives our trainees the opportunity to listen to guest speakers who are experts in their field, take time to reflect on the big issues and formulate well thought out opinions. We believe that this ability to demonstrate an understanding of the wider educational world is one of the things that gives our trainees an advantage at job interviews.

With the help of our partners, committed specialists and serving Members of Parliament, NTTC has addressed big issues such as teenage mental health, changes to the way we measure progress, and how we ensure that best possible use is being made of the government funding intended to support our most disadvantaged learners.







**Assessment  
Only Route  
to Qualified  
Teacher Status**



# Is it suitable for you?

If you are an experienced teacher who meets the entry criteria, and you are currently employed in a school but do not yet have Qualified Teacher Status, then you can apply for the Assessment only route to QTS (for Primary, Secondary or Further Education).

The Assessment Only route allows you to demonstrate that you already meet all of the standards for QTS, without the need for any further full time training.

**It is suitable for you if:**

- You have been teaching successfully for a minimum of two years full time or the equivalent.
- You have taught in at least two schools.
- You are already a highly competent Classroom teacher.
- You will be employed in a teaching or instructor role for the duration of the assessment period at a school where you can meet the full requirements of the QTS Standards.
- You are in a school which will support you through the application and assessment process.



# Application Process

If you would like to apply for the Assessment Only Route, please contact the NTTC office for an application pack.

Email: [EnquiriesNTTC@ccn.ac.uk](mailto:EnquiriesNTTC@ccn.ac.uk)

Tel: 01603 773 708

If your application is successful, we will arrange to visit you in your school to conduct a course interview and initial classroom observation. During this visit, we will arrange to meet with your mentor and senior members of your school to discuss the support you will require.



# Course Structure

The Assessment Only route does not require you to undertake a period of training so if you are successful through selection, you move straight into the assessment process. The assessment period usually lasts no more than one term and must not exceed 12 weeks.

Throughout the assessment period, you will be collecting evidence to show that you have met the Teachers' Standards. You will also be formally observed by your mentor once a week.

We will carry out a mid point assessment to observe you teach and ensure that you are on track to completing the course within the set time frame.

At the end of the assessment period, we will then visit you in school again for your final assessment. This will consist of a final observation and professional discussion in which you present your evidence of having met each of the Teachers' standards.





# Testimonials





## Testimonials

### Chris Ashman

Teacher at Rackheath Primary School

#### How has your trainee contributed to your school?

Our trainee developed well into a thoughtful and dedicated professional. They fitted well into the staff team and got involved in activities inside and outside the curriculum. At the start of the year they lacked the confidence to teach a whole class well but quickly built up the skills and confidence to do just that.

#### How quickly did your trainee settle into the school?

The trainee enjoyed good relationships with the children straight away. They liked her kind and thoughtful approach. She had worked in other settings in different roles but soon came to understand the demands of taking the lead in a class and of a class team.

#### How well prepared was your trainee at the start of the placement?

The trainee had good experience working in schools and other settings. They were soon able to apply this to the role of trainee teacher.

#### How realistic was your trainee's understanding of what was expected of them?

It is a steep learning curve and it can be quite intense for the student. Good support from the school and the college is really important and made a huge difference.

#### Do you have a message for your trainee or the rest of the trainees?

Yes - well done and good luck for the future. You are taking on a demanding job but also the best job in the world.



## Testimonials

### Anna Catlin

Teacher at Wensum Junior and Nelson Infants

We have had the most wonderful trainee teachers work alongside Wensum Junior and Nelson Infant School.

NTTC have fully supported the process, offered excellent mentor training and CPD opportunities for trainees. Their rigour in driving forward the development and confidence of trainees has supported our needs of a member of staff in our schools. That is how we see our NTTC trainees – while they have been placed with us, they are considered and respected as a full member of staff.

Where there have been challenges, NTTC have been extremely proactive in supporting both the trainee and us as a school to move forward. The children have really enjoyed having an additional adult to support, teach and connect with.

NTTC trainees have always brought a wide variety of previous professional and life experience which has enriched the teaching and learning at our school. For example, one NTTC trainee we have with us at the moment is taking the lead in planning our Year 4 Bio-diversity Project, as it links closely with her undergraduate studies. The team are so happy to have an expert on board! Last academic year, Wensum Junior School worked alongside NTTC as a lead school and led the recruitment process. This was an extremely positive experience and gave each shortlisted applicant the opportunity to teach a small group of children – giving them, us and NTTC a true experience of what training with us under NTTC may feel like.

We have been so lucky to work alongside the team at NTTC and of course with all our determined and resilient trainees and hope this positive relationship continues for many more years.



## Testimonials

### Victoria Dockery

Teacher at Fakenham Academy

I had worked in schools as a teaching assistant for a number of years but, as a “mature” student I had worked in many areas such as catering and retail. My decision to take a school based route at the NTTC sprang from my desire to have school experience at the heart of my training right from the start. I was lucky enough to be placed at Fakenham Academy which gave me an exceptional grounding – both with my mentor and the school as a whole.

The training at NTTC focused on practical application of the teaching skills needed as well as an understanding of and theories of learning. There was a great sense of camaraderie in the group and we supported and helped each other through any challenges we had faced during our school week.

We had many informative and inspirational talks from experienced teachers which always focused on classroom experience and how we could improve our practise. Our tasks and assessments were varied – from academic essays to planning and delivering lessons in a guest school.

I really value my training year and am happy to be now working as a full time NQT at Fakenham Academy along with two others from my cohort!



## Testimonials

### Ben Phillips

Assistant Headteacher at Sheringham High School (North Norfolk Academy trust)

#### How has your trainee contributed towards your school?

Our trainees quickly establish themselves due to the excellent preparation they receive from the NTTC, and are keen to involve themselves in all aspects of school life. We have a supportive and experienced staff who help trainees.

#### How quickly did the trainee settle into the school?

We have an effective programme during the first half term for trainees and new staff, and there is time to adjust to the routines. Staff around the school are also keen to help and offer advice and support. The key message for trainees is to ask for help when needed. Within a few weeks into the placement, our last trainee was asking to help with after school clubs and activities and really embedding themselves into the school community.

#### How well prepared was your trainee?

The trainees we have at the school often have some school experience through working as a Teaching Assistant or volunteering at another school. This helps them to understand the day to day roles within the school and getting used to communicating with students.

#### How realistic was your trainees understanding of what was expected of them?

Our trainee had a very good understanding. I appreciate the preparation trainees receive from the NTTC and our own induction programme.

#### Do you have a message for your trainee and the other trainees?

Well done for all your hard work. It has been wonderful to see you all develop and make progress throughout your time with us.





## Testimonials

### Chris Smith

Teacher at Wroughton Primary Academy

Training with NTTC has been a fantastic experience and I feel fully prepared for my teaching career ahead. I strongly believe that their school-based approach is the best way to learn and develop as a teacher. Being placed in a school 4 days a week from the start of the course enabled me to establish positive relationships with pupils and fully immerse myself.

I trained with NTTC through the postgraduate teaching apprenticeship route. If you are able to secure a teaching apprenticeship, this route means you are employed and paid by your placement school but also required to complete an additional end point assessment. Teaching in Primary means you get to teach everything from Maths, English and Science to Art, PE and Music – thankfully the intensive NTTC training year has ensured that there's not a primary subject that I don't feel prepared to teach.

The training sessions were interesting and engaging. Having these sessions once a week meant you could put new knowledge and theory into practice immediately.

Being a teacher is wonderful, but hold no illusions – it is also hard work! Thankfully training with NTTC meant a team with huge experience and expert knowledge surrounded me. Along with a brilliant school based mentor on hand to advise and guide me, I always felt fully supported. I also made many friends within the NTTC trainee cohort.

The NTTC team delivering the training are so passionate about teaching it is really inspiring. There for every step of the journey, the whole NTTC team genuinely care about you as a person – they want you to succeed.



## Testimonials

### Malika Steed

Teacher of Geography  
at Lynn Grove Academy

#### How did you find studying at the Norfolk Teacher Training Centre?

I enjoyed studying at NTTC and would recommend this course to anyone looking to become a Teacher. Although Teacher Training can be challenging at times, this course is second to none in terms of the opportunities it offers combined with the support available to graduates. The tutors were always available and were keen to understand our needs, consistently sought our feedback and responded by tailoring the programme according to our feedback.

#### How did NTTC support your progression into your current role?

I really like the way the course is designed because it gave me the opportunity to work alongside outstanding mentors in my placement schools. The guidance and expertise I benefited from

enabled me to reflect, grow in confidence and develop my practice. With their support, I was able to experiment with new strategies and find my own style of teaching.

#### What are your plans for the future?

I am now extremely lucky to be a part of an amazing Geography Department in a wonderful school so I feel I have to focus on my classroom practice to finely tune and develop my skills further. Therefore, my short-term main objectives are to establish myself, complete my NQT induction year and contribute to the Lynn Grove Academy community. In the medium to long term, I hope to be able to take on responsibilities at Pastoral level. Finally, I am considering embarking on an MA in Education or MEd, with a view to possibly press on for a PhD, depending on my circumstances further down the line.



I describe my  
time at NTTC as...

Informative Rollercoaster  
Gratifying **Unforgettable**  
Fulfilling **Rewarding** Practical  
**Worthwhile** Enlightening  
Inspiring An accomplishment  
Supportive Unifying **Challenging**  
Lifechanging **It's** Encouraging  
Memorable **progress!**  
**Achievement** Entertaining Adaptable





# JOIN THE CLASS

Find out more at [www.norfolkttc.org.uk](http://www.norfolkttc.org.uk)