

## **Information for College Parents**

### **Nursery Fees**

Fees are payable by direct debit and will be taken from your designated account on the 15<sup>th</sup> of each month. You will receive an itemised invoice which will be forwarded to you by the college finance department. This will include details of the sessions booked, meals, snacks, late fines and any additional sessions that have been booked. Food costs are made in arrears.

Cheques are payable to **City College Norwich**.

The college has access to funds to support students with their childcare costs while they study. This is dependant on individual circumstances. Please contact Student Services in the college on **(01603) 773118** for further details.

### **College fees (Students & Staff) September 2021 to August 2022**

	<b>Half Day</b> 8.00 to 1.00 or 1.00 to 6.00	<b>Full day</b> 8.00 to 6.00	<b>Extra hour</b> subject to availability
0 – 3 years	£27.25	£50.50	£5.00
3 – 5 years	£22.25	£40.50	£4.00

### **Food Charges**

Breakfast 30p

Lunch £2.50 – (Two course hot lunch)

Snacks 60p each

Birthday cake £3.50

### **Absence from Nursery – College**

As a college user of the nursery you will be contracted to pay for the whole of each college term until you give notice on your place.

Full fees are payable for all sessions booked.

In the event of your child being absent from nursery during the official college term, full fees are payable.

One month's written notice is required if you intend to permanently remove your child from any session.

You will not be charged for any days that nursery is closed.

## **Early Years Funding**

We are registered with OFSTED therefore provide an early year's curriculum for all children.

We are able to offer eligible children either 15 or 30 hours funded childcare per week.

All 3 year olds are eligible for funding from the term after their 3<sup>rd</sup> birthday in accordance with national guidelines.

If your sessions booked exceed the funded hours, you will be charged in full for these additional hours.

## **Two Year Funding**

If you are meet the criteria your child may be eligible to receive 15 hours funded childcare

To find out if you are eligible, please visit [www.norfolk.gov.uk/take2](http://www.norfolk.gov.uk/take2)