

City College Norwich

ROLE DESCRIPTION FOR COLLEGE GOVERNORS

Tasks

As part of their shared corporate responsibility Governors are expected to play their part in ensuring that:

1. the educational character and mission of the College reflect the needs of the community which is served by the College.
2. public funds are used in accordance with the requirements of the funding bodies and to the maximum benefit of the community.
3. appropriate staffing arrangements are in place, particularly regarding the appointment of holders of senior posts and the framework for pay and conditions for all staff.

In addition Governors have an individual responsibility to:

4. attend and contribute to meetings of the Corporation and its Committees as appropriate.
5. apply specialist knowledge and expertise in contributing to the decision making processes of the Corporation.
6. act as an ambassador for the College.
7. develop a special interest in some aspect(s) of the life of the College.
8. participate in the annual review of the performance of the Corporation.
9. take part in any relevant training and development events or opportunities as arranged from time-to-time for the benefit of Governors.
10. give any additional assistance as may be reasonably requested by the Chairman of the Corporation.

Requirements

Potential College Governors should be able to offer some of the following attributes:

- an interest in voluntary service to the community
- a keen interest in the further and higher education sector
- an understanding of the national context in which further education operates
- a knowledge of other aspects of education and training provision
- experience of working in local commerce, industry or public service at board or senior management level
- active involvement in the work of local community groups
- specialist expertise such as business planning, human resources management, estates management, finance or law.