

CORPORATION BOARD MEETING

CONFIRMED MINUTES OF THE ADDITIONAL MEETING HELD ON TUESDAY 27 APRIL 2021 AT 4:00 PM, VIA MICROSOFT TEAMS

Present:

Andrew Barnes (Chairman), Corrienne Peasgood (Principal), Jill Lanning, Jonathan Barnard, Andrea Blanchflower, Philip Richardson, Bree Sherwood

Attendees:

Jerry White (Deputy Principal), Julia Bates (Vice Principal, FE Curriculum and Quality), Martin Colbourne (NES MD), Jodie Mitchell (Head of Professional Services) – agenda items 1-4, Clare Johnson (Clerk to the Corporation), Sue Millions (Administrator)

1. Apologies for Absence

Apologies were received from Emily Staley, Denise Troughton, Nikki Gray, Noel Bartram and Helen Richardson-Hulme (Assistant Principal, Student Services).

2. Declarations of Interest

In the interest of transparency and in accordance with the Standing Orders of the Corporation, all Governors of the Corporation Board are asked to make a written declaration of relevant pecuniary interests on appointment. Governors were requested to make known any relevant pecuniary interests relating to any items on the agenda and it was noted that all declarations will be recorded.

There were no new declarations of interest given at the meeting.

3. TEN Group Update – Confidential Item

3.1 Amendments to CCN's Instrument and Articles (Papers 02-03)

Please see the confidential minutes.

3.2 Transfer of NES Shares from TEN to CCN (Paper 04)

Please see the confidential minutes.

3.3 Approval of the Shared Services Agreement between CCN and NES (Paper 05)

Please see the confidential minutes.

4. External Audit Tender

Please see the confidential minutes.

5. CEO Report

As noted at the last meeting, it was agreed that the additional board meetings are intended as informal meetings to provide an update to Governors and / or to ensure an opportunity for open Strategic discussion.

These meetings will not normally be minuted unless any formal business had been brought to these meetings. It was noted that agenda items 1-4 will be formally minuted at today's meeting.

COVID-19 – currently the positive tests are averaging at one per week. The five positive Lateral Flow tests completed recently resulted in two positive PCR tests. 600 staff and 1200 students uploaded their tests results last week to the college's website and it is hoped to obtain information from the NHS next week on the number of results that have been recorded on their website. Control measures compliance across all sites continues and excellent behaviour is being observed from students.

It was noted that funding has been received for the first part of testing and it is hoped that the direct costs incurred will be covered by this allocation, but if not, an exceptional claim can be made for additional funding. Jerry White agreed to continue to monitor the financial situation.

The focus in the coming weeks will be what control measures will be required on site as the next phase of being removed from lockdown is implemented, the mixing of more students on site and the Open Days. Plans A and B are now in place and if social distancing is still required, students will be booked onto slots.

Results Days are earlier this year with A Level results being issued on 10 August and GCSE results on 12 August. The Management Team are currently consulting on when staff will be on site. It is expected that enrolment for first choice placements will take place for two days and most staff will be expected on site. It is suggested that enrolment takes place on Monday and Tuesday 23 and 24 August and staff will then be given holidays on the Thursday and Friday 26 and 27 August so that a longer bank holiday period is given. Consulting is taking place this week and communications will be emailed to staff next week / the week after. It was confirmed that the electronic enrolment system will be used again this year.

6. Strategic Briefing (Papers 06-07)

The Principal provided an update to Governors relating to strategic planning and discussion around each site since the last meeting which took place on 13 April 2021.

Conversations were opened for all attendees to discuss the White Paper and sector and stakeholder priorities for the remainder of the meeting.

7. Confidentiality

It was agreed that agenda items 1 to 4 would remain confidential.

8. Date of Next Meeting

The next CCN Board Meeting is scheduled to take place on Tuesday 25 May 2021 at 4:00pm, via Microsoft Teams.

All formal business having been concluded; the formal section of the meeting closed at 4.30 pm.

Signed **Date**
(Chairman)