

## CORPORATION BOARD MEETING

### CONFIRMED MINUTES OF THE ADDITIONAL MEETING HELD ON TUESDAY 21 SEPTEMBER 2021 AT 4:30 PM, VIA MICROSOFT TEAMS

#### **Present:**

Andrew Barnes (Chairman), Corrienne Peasgood (Principal), Andrea Blanchflower, Bree Sherwood, Emily Staley, Noel Bartram

#### **Attendees:**

Jerry White (Deputy Principal), Julia Bates (Vice Principal, FE Curriculum and Quality), Martin Colbourne (NES MD), Jodie Mitchell ( Director of Governance and Legal), Sue Millions (Administrator)

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#### **1. Apologies for Absence**

Apologies were received from Jill Lanning, Jonathan Barnard, Nikki Gray and Helen Richardson-Hulme (Assistant Principal, Student Services).

#### **2. Declarations of Interest**

In the interest of transparency and in accordance with the Standing Orders of the Corporation, all Governors of the Corporation Board are asked to make a written declaration of relevant pecuniary interests on appointment. Governors were requested to make known any relevant pecuniary interests relating to any items on the agenda and it was noted that all declarations will be recorded.

There were no new declarations of interest given at the meeting.

#### **3. Strategy Update**

The Principal informed governors present that no comments had been received following the distribution of all Strategy documents after the last meeting.

As noted at the last meeting, the CLT met last week and reviewed this year's priorities and agreement was reached about who is responsible for each of the priorities. The Principal informed governors that she will provide the reporting Schedule and CLT lead at the next Board Meeting. The Principal informed governors that "Let's Talk" sessions will be available at all sites on the delivery of the new strategy on 1 November 2021.

Staff Satisfaction Survey – it was noted that the SSS was completed in July 2021 and the full results will be discussed at the next CCN Business Committee Meeting.

The CCN / NES Restructure – the timeline for the reintegration of NES is reported upon in agenda item 4. It was noted that all staff, from both NES and CCN, will all receive new lanyards, possibly in purple, and will be encouraged to collect them, in person, from their designated site. Students lanyards will remain the same colour.

**Action 1: The Principal to report on the Strategy Reporting Schedule and CLT leads at the next meeting Board Meeting taking place on 19 October 2021 (CP/CJ).**

**Action 2: Staff Satisfaction Survey results to be reported upon at the CCN Business Committee meeting taking place on 12 October 2021 (CP/CJ).**

**4. CCN / NES Restructure Update**

Please see the confidential minutes.

**5. CEO Report**

As previously noted, it was agreed that the additional Board meetings are intended as informal meetings to provide an update to Governors and / or to ensure an opportunity for open Strategic discussion and these meetings will not normally be minuted unless any formal business had been brought to these meetings.

The following information was highlighted by the Principal:

The Principal informed governors that she has spent some quality time walking around both Norwich and Easton sites and was pleased to see the students back and interacting with each other. All seemed very pleased to be back in college. It was agreed that it has been a lovely start to the new term. The positivity at Easton was noted and acknowledged.

The Principal invited governors to visit and tour the site, asking them to get in touch with her, via email.

**Action 3: Governors to make contact with the Principal if they would like to organise a tour of a particular site (all Governors).**

**6. Finance Update**

There was no additional financial discussion held at the meeting.

**6.1 Easton Update – FEP Pylon Update**

Please see the confidential minutes.

**7. Chairman’s Update**

The Chair informed governors present that he had sadly heard the news that Donald Stuart, a retired governor on the Audit Committee had passed away recently. The Chair paid tribute to him for his commitment, over several years, to the college.

**8. Confidentiality**

It was agreed that agenda items 4 and 6.1 would remain confidential.

**9. Date of Next Meeting**

The next CCN Board Meeting is scheduled to take place on Tuesday 19 October 2021 at 4:30pm, via Microsoft Teams.

All formal business having been concluded; the meeting closed at 5.15 pm.

**Signed .....**      **Date .....**  
**(Chairman)**