

CORPORATION BOARD MEETING

CONFIRMED MINUTES OF THE MEETING HELD ON TUESDAY 13 APRIL 2021 AT 4:00PM, VIA MICROSOFT TEAMS

Present:

Andrew Barnes (Chairman), Corrienne Peasgood (Principal), Jill Lanning, Noel Bartram, Philip Richardson, Nikki Gray, Emily Staley, Andrea Blanchflower,

Attendees:

Martin Colbourne (NES Managing Director), Jerry White (Deputy Principal), Julia Buckland (?), Jodie Mitchell (Head of Professional Services), Clare Johnson (Clerk to the Corporation)

1. Apologies for Absence

Apologies were received from Jonathan Barnard, Denise Troughton and Bree Sherwood.

2. Declarations of Interest

In the interest of transparency and in accordance with the Standing Orders of the Corporation, all Governors of the Corporation Board are asked to make a written declaration of relevant pecuniary interests on appointment. Governors were requested to make known any relevant pecuniary interests relating to any items on the agenda and it was noted that all declarations will be recorded.

There were no new declarations of interest given at the meeting.

3. CEO Update

CP noted that the additional board meetings were intended as informal meetings to provide an update to Governors and/or to ensure an opportunity for open Strategic discussion. These meetings would not normally be minuted unless any formal business had been brought to these additional meetings.

Today the only items to be formally minuted will be items 3 and 4.

CONFIDENTIAL UPDATE – TEN Group

Please see confidential minutes.

CONFIDENTIAL UPDATE – Easton

Please see confidential minutes.

Co-vid19 Update

CP noted there was a small increase in cases before Easter, however there are around 1-2 a week at present which is reflective of the cases in the community. Testing is continuing at pace with a majority of tests still within the testing centre, approx 2,000 for staff and 10,500 for students.

An amendment to the guidelines is that any positive results from a LFD test now needs to be confirmed by a PCR test.

There have been 2 positive LFD results but these have been confirmed by a PCR as negative.

The new term started yesterday and the college has implemented an amended control measures document. CP noted the following items:

Students on site

- We will endeavour to deliver 100% face-to-face teaching for all 16-18 students.
- Adult students, including apprentice groups and Higher Education can return to face-to-face learning. Delivery can also continue to be blended and the proportion of online and face-to-face will be determined by the needs of individual students and groups with some 100% face-to-face and some 100% online, but with most having a mix.

Working from home

- Wherever possible staff continue to work from home unless they are required to be onsite because of their job role and the need of our organisation.

Practise social distancing and minimise contacts

- Where 2m social distancing is not possible in classrooms and other learning environments, adult students and apprentices should maintain 1m plus face masks
- Staff should maintain 2m social distance from other adults and from students wherever possible, recognising that this will not be achievable for LSA colleagues working with some students.

Face Coverings

- Face coverings must be worn by staff and students at all times when indoors including in classrooms.

CP noted that compliance has been very high and probably better than when masks were only required in 'public' spaces i.e. corridors etc.

COVID-19 Support Team

- The COVID-19 support team continue to walk around the sites to support, remind, monitor and promote compliance with our control measures.

CONFIDENTIAL UPDATE – IT Update

Please see confidential minutes.

4. Review of Risk Register

CP confirmed the register was reviewed end of March. There are 6 risks above the preferred risk appetite, but this has decreased from 10 in February.

Risks relating to cyber-attacks is regularly reviewed, it was initially reduced but has been increased again.

2 risks have been also been archived. The next review will take place on 17 May 2021.

JB left the meeting.

5. Strategic Briefing and discussion by Site

CP provided an update to Governors relating to strategic planning and discussion around each site.

Conversations were opened for all attendees to discuss strategic planning and ideas for the remainder of the meeting.

6. Confidentiality

Please see confidential minutes.

7. Date of Next Meeting

The next additional CCN Board Meeting is scheduled to take place on Tuesday 27 April 2021 at 4:00pm, via Microsoft Teams.

The future meeting schedule is as follows:

- 4 May – Strategy Session
- 11 May – C&S
- 18 May – Business
- 25 May – Board

All business having been concluded; the meeting closed at 6:05pm.

Signed **Date** **(Chairman)**